

Ballymacward *Primary School*



Smoking Policy

Reviewed On: September 2026

Next Review: September 2027

● Status: Version 3

CONTENTS

- 1. Objectives**
- 2. Implementation**
- 3. Pupils**
- 4. School Premises Utilised Outside Normal Hours**
- 5. Monitoring and Review**

1. Objectives

- To protect non-smokers from the adverse health effects of environmental tobacco smoke in the workplace. Protection also applies to the use of e-cigarettes, the safety of which has not been scientifically demonstrated.
- To demonstrate the school's commitment to promoting the health of pupils and staff.
- To provide information and advice for those who wish to stop smoking.

2. Implementation

- Ballymacward Primary School became a non-smoking environment on Monday 4 January 2016 and has remained as such.
- All staff - teaching, peripatetic, support and non-teaching as well as visitors and pupils may not smoke while on school premises. Staff may, if absolutely necessary, smoke outside the premises in a discreet area away from children and other non-smoking adults.
- The prohibition of tobacco or e-cigarette smoking will apply during related school activities undertaken outside school premises, e.g. Educational Visits.
- After Policy implementation, failure to comply with its provisions will be dealt with through the Disciplinary Procedures.
- Members of staff will be given a copy of the Policy which will become part of their contract of employment.
- Parents will be informed of the introduction of the Policy.
- Members of staff shall inform school visitors of the Policy.
- Signs and notices shall be posted in prominent positions throughout the school premises.

3. Pupils

The present rules forbidding tobacco smoking while on school premises or while engaged in school related activities outside the school will remain unchanged and the use of e-cigarettes is now also forbidden.

4. School Premises Utilised Outside Normal Hours

When school premises are used for purposes other than school related activities the school smoking policy that includes a restriction on the use of e-cigarettes will remain in operation.

5. Monitoring and Review

The school smoking policy will be monitored at least once per year by the Senior Management Team of the school in consultation with staff and a report made to the Board of Governors. The Policy will be reviewed and, if appropriate, revised.

Additional information is available from the Employing Authority's Health and Safety Officer (CCMS).

Ref. CCMS Circular 2014/21

Signed: _____ (Chairman of Board of Governors)

Signed: _____ (Principal)

Date: _____